



# **AGENDA**

## **City of Flagstaff**

### **HERITAGE PRESERVATION COMMISSION**

**4:00 PM – Wednesday, October 16, 2013**

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Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

#### **CALL TO ORDER**

##### **COMMISSION MEMBERS:**

Tom Paradis, Chair  
Lynne Corbin  
Jonathan Day  
Laurel Dunn  
Rich Rummel  
Phil Scandura  
David Zimmerman

##### **CITY STAFF:**

Karl Eberhard, Staff Liaison  
Michelle Book, Recording Secretary

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **1. PUBLIC COMMENT**

- a. *(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

##### **2. ANNOUNCEMENTS**

- a. *(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

##### **3. APPROVAL of MINUTES.**

Regular Meeting of August 21, 2013

#### **II. OLD BUSINESS**

*(Continued, postponed, and tabled items.)*

None

### **III. NEW BUSINESS**

#### **1. Lindemann Residence (aka Grandma's House)**

Address:	23 S. Agassiz Street
Assessor's Parcel Number:	104-01-080C
Property Owner:	Tri-K Holdings, LLC
Applicant:	Patty Luttrell
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION:	Review and accept Phase I Cultural Resource Study.
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The applicant anticipates submitting for a Demolition Permit for the subject residence. For this work, Zoning Code Section 10-30.30.050 requires the preparation of a Cultural Resource Study to evaluate the significance and integrity of the structure(s), to identify impacts of the proposed work on significant resources, and to prescribe mitigation measures for major impacts. The Commission can reject the report and require additional research and documentation; reject the report and require additional mitigation measures; accept the report, finding that the impacts have been sufficiently mitigated; or accept the report conditioned on the development and implementation of additional mitigation measures. Preparation of a Phase II Cultural Resource Study is the required standard mitigation measure when total destruction is proposed.

Due to the length of the report (file size), it is not attached but can be downloaded by clicking [here](#). A hardcopy is on file in the Historic Preservation Office for Commissioner and public review.

RECOMMENDED ACTION:	Review and accept the Phase I Cultural Resource Study and require that a Phase II Cultural Resource Study be prepared as recommended by the author.
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### **IV. CONCLUDING GENERAL BUSINESS**

#### **1. REPORTS**

- a. Staff Report – Review of projects approved by staff consent.

#### **2. ANNOUNCEMENTS**

*(Informal Announcements, Future Agenda Items, and Next Meeting Date)*

- a. Next Regularly Scheduled Meeting: November 20, 2013
- b. Future Agenda Items

### **ADJOURNMENT**

#### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on October 10, 2013 at 2:00 p.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 10th day of October, 2013.

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Michelle Book, Administrative Specialist